

**New Roots Charter School
List of Records**

Business Files

- Vendor Records
- Customer (School District) Records
- Banking Records
- Payroll Records
- Financial Statements

Correspondence

Corporate Documents

- Charter
- Provisional Charter

Event Records

Facilities Documents

Personnel Files

- Individual Employee Files
- Job Applicant Records

School Contracts

- CSP Grant Contract
- Stimulus Fund Facility Grant Contract

Student Records

- Enrollment Forms
- School Records

Professional Development Records

Board of Trustees Records